

**Contra Costa Community College District  
For Classified Position Application  
Bachelor's Degree Equivalency**

Submit this form only when applying on the basis of equivalency.

Applicant:

Position:

I believe that I possess the equivalency of a bachelor's degree for the reasons checked:

- I possess an AA/AS degree from a US accredited institution and the equivalent experience which includes:**

**a) Education:** An AA/AS degree from a US accredited institution. (Transcripts must be attached), **AND**

**b) Experience:** Four (4) years full-time increasingly responsible occupational experience commensurate in breadth and depth of difficulty and responsibility with the position being applied for (which may be considered the equivalent to two (2) years of college course work beyond the AA/AS degree).

**OR**

- I possess an AA/AS degree from a US accredited institution and additional college course work beyond AA/AS degree and equivalent experience which includes:**

**a) Education:** An AA/AS degree from a US accredited institution. (Transcripts must be attached), **AND**

**b) Additional job related college course work beyond AA/AS degree:** Thirty (30) units of upper division college course work is equivalent to one (1) additional year of college. (Transcripts must be attached), **AND**

**c) Experience:** Two (2) years of full-time increasingly responsible occupational experience commensurate in breadth and depth of difficulty and responsibility with the position being applied for (which may be considered the equivalent to one (1) year of college course work beyond the AA/AS degree).

**Evidence**

The candidate is responsible for supplying all college transcripts as well as documentation for related occupational experience. Although unofficial transcripts may be submitted for application purposes, official transcripts will be required at time of employment. A candidate who does not present conclusive evidence in regard to the above, will not be deemed equivalent.

The candidate must attach to this form documentation including dates worked, position, brief description of duties, employer, address and telephone number. Note: years of related work experience used to meet the Bachelor's Degree equivalency cannot be used to meet the work experience requirement for the position.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date