

## **STUDENT TRIPS**

The President of each college is authorized to approve trips by students to attend student government conferences, speech tournaments, music festivals and other activities of recognized organizations which students are attending as official representatives of the college. The President is authorized to designate staff members, both academic and classified, who are to travel with the student groups and whose necessary expenses are to be reimbursed from the funds of the District. Each expense claim shall be approved retroactively by the Governing Board.

All trips outside the State of California must receive prior authorization by the Board. No expenses of students participating in a field trip or excursion outside the State of California shall be paid with District funds. Transportation may be provided by use of District equipment or a contract to provide transportation.

For programs such as Vocational and Registered Nursing, the President is authorized to provide transportation for required travel from the campus to the locations where clinical training is given.

Title 5, California Code of Regulations, Section 55450