

PROJECTED YEAR TOTALS FOR INTERIM REPORTING CONTRA COSTA COUNTY OFFICE OF EDUCATION

Beginning Fiscal Year 2006/07 interim reporting, Column D Projected Year Totals are required to be downloaded into the SACS software. To allow districts to forecast the amount in that field the FACS system has been enhanced. The State's assumption is that the adjusted budget should represent the year-end projection, but this is not always the case. In order to project year-end revenue and expenditures as accurately as possible without changing the adjusted budget on the FACS system, the following process has been developed to populate column D projected year totals.

1. Period Covered plus the following month's budget adjustments made to the budget will be imported into SACS. For example, if the SACS download is done November 15th, the Projected column will be the adjusted budget at Oct. 31st plus all budget entries done through November 15th.
2. Further adjustments to the projected year totals can be made using the new BATP screen. These entries will not affect your budget on the FACS system. The entries can be detailed or summarized by the user. Districts may chose to increase or decrease the projected revenue and expenditures by resource or by restricted and unrestricted only.

This will provide districts a process to project the year-end totals.

Adjusted Budget + following month's budget adjustments + BATP entries = Projected Year Totals

	First Interim Reporting	Second Interim Reporting	Third Interim Reporting
Period covered	July 1 – Oct. 31	July 1 – Jan. 31	July 1 – Apr. 30
Original Budget	As adopted July 1	As adopted July 1	As adopted July 1
Adjusted Budget	As of Oct. 31	As of Jan. 31	As of Apr. 30

The following budget adjustments will be picked up from actual entries posted to FACS system:

Budget Adjustments	Nov. 1 – Nov. 30	Feb. 1 – Feb 28/9	May 1 – Final download
<i>All entries during this period would be picked up for the Projected Year Totals</i>			

In addition the new screen will allow changes to be made to the projected year total column without changing the budget on the FACS system:

BATP Entry available	Nov. 1 – Final download	Feb. 1 – Final download	May 1 – Final download
<i>All entries will be added/substracted to Adjusted Budget plus November, February or May budget adjustments.</i>			

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The **Description** is whatever notation the user would like for this account number.

The **INCR Amt** is the whole dollar amount you want to increase the projected budget amount for this account number.

The **DECR Amt** is the whole dollar amount you want to decrease the projected budget amount for this account number.

The B ATP program will not allow an entry in both INCR and DECR fields.

At the bottom of the B ATP screen are two total fields, one for the total of all expense accounts and one for the total of all revenue accounts. These totals need not equal.

Single Account Number Entry Option or to check the projected year-end amount:

If you wish to change a single account number you may key the account number after the year, the program will display the account number, description, and the amount of the projected year-end amount in the first line of the screen. The amount will be placed in the INCR field regardless if the amount is positive or negative. In order to increase or decrease this amount, delete the amount and put the adjustment in the increase or decrease column.

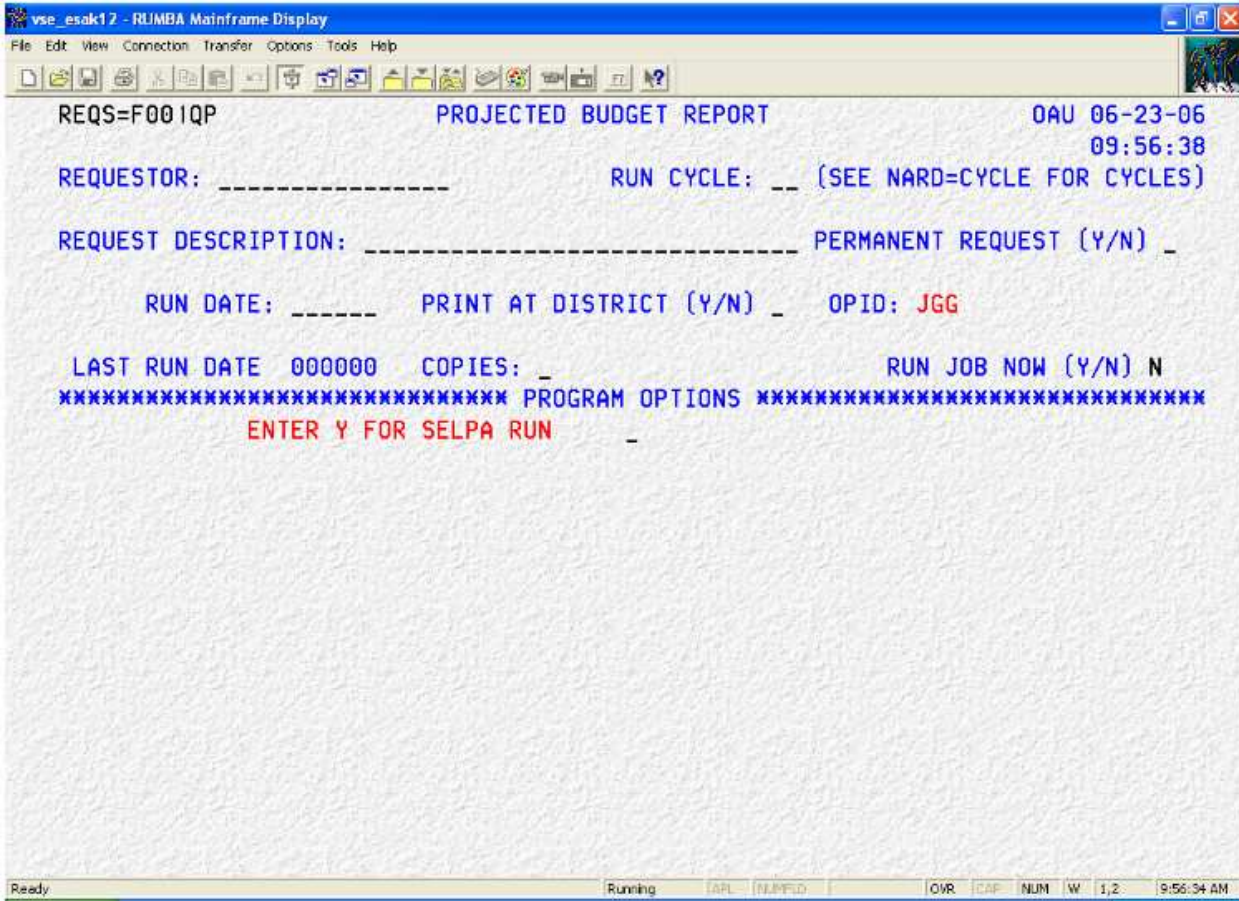
NOTE: The projected budget amount and projected budget description fields will be cleared out at the end of the SACS I-1 (December 16th), I-2 (March 16th) and I-3 (June 29th) interim reporting periods. The F ACF001 report will be automatically generated for all districts before the fields are cleared out.

New F ACF001 Report

A new report has been created that shows the account number, Original Budget, Year-to-Date Adjustments, current month's adjustments, B ATP adjustment and the B ATP Description. This report can be requested through the REQS transaction. The F ACF001 Projected Budget Report is found under the Miscellaneous Reports section. To request this report to be run immediately change the "Run Job Now" field from N to Y.

NOTE: For SELPA enter "Y" on REQS screen when ordering F001 report.

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Contra Costa County

2005/06 End of Year Projection
GENERAL FUND
SUMMARY
REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE



07 81713 000000
Form 011

Description	Object Codes	Summary - Unrestricted/Restricted					
		Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
A. REVENUES							
1) Revenue Limit Sources	8010-8099	0.00	0.00	0.00	0.00	0.00	0.00%
2) Federal Revenue	8100-8299	0.00	0.00	0.00	0.00	0.00	0.00%
3) Other State Revenue	8300-8599	0.00	0.00	0.00	0.00	0.00	0.00%
4) Other Local Revenue	8600-8799	0.00	0.00	0.00	0.00	0.00	0.00%
5) TOTAL, REVENUES		0.00	0.00	0.00	0.00		
B. EXPENDITURES							
1) Certificated Salaries	1000-1999	0.00	0.00	0.00	0.00	0.00	0.00%
2) Classified Salaries	2000-2999	0.00	0.00	0.00	0.00	0.00	0.00%
3) Employee Benefits	3000-3999	0.00	0.00	0.00	0.00	0.00	0.00%
4) Books and Supplies	4000-4999	0.00	0.00	0.00	0.00	0.00	0.00%
5) Services and Other Operating Expenditures	5000-5999	0.00	0.00	0.00	0.00	0.00	0.00%
6) Capital Outlay	6000-6599	0.00	0.00	0.00	0.00	0.00	0.00%
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.00%
8) Transfers of Indirect/Direct Support Costs	7300-7399	0.00	0.00	0.00	0.00	0.00	0.00%
9) TOTAL, EXPENDITURES		0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)		0.00	0.00	0.00	0.00		
D. OTHER FINANCING SOURCES/USES							
1) Interfund Transfers							
a) Transfers In	8910-8929	0.00	0.00	0.00	0.00	0.00	0.00%
b) Transfers Out	7610-7629	0.00	0.00	0.00	0.00	0.00	0.00%
2) Other Sources/Uses							
a) Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00%
b) Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00%
3) Contributions	8980-8999	0.00	0.00	0.00	0.00	0.00	0.00%
4) TOTAL, OTHER FINANCING SOURCES/USES		0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		0.00	0.00	0.00	0.00		
F. FUND BALANCE, RESERVES							
1) Beginning Fund Balance							
a) As of July 1 - Unaudited	9791	0.00	0.00		0.00	0.00	0.00%
b) Audit Adjustments	9793	0.00	0.00		0.00	0.00	0.00%
c) As of July 1-Audited (F1a + F1b)		0.00	0.00		0.00		
d) Other Restatements	9795	0.00	0.00		0.00	0.00	0.00%
e) Adjusted Beginning Balance (F1c + F1d)		0.00	0.00		0.00		
2) Ending Balance, June 30 (E + F1e)		0.00	0.00		0.00		

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ACCOUNT NUMBER	ORIGINAL AMOUNT YTD	ADJUSTMENTS	CUMULATIVE	2007	BATE ADJUSTMENT	BATE ADJUSTMENT	BATE ADJUSTMENT	BATE ADJUSTMENT
01-0100-110-1000-1210-100 0.000	202,572.00	0.00	0.00	1,500.00				
01-0100-110-1000-1210-100 0.000	0.00	4,500.00	0.00	4,500.00				
01-0100-110-2100-1310-100 0.000	224,287.00	0.00	0.00	9,500.00				
TOTAL DEPT 1	224,287.00	0.00	0.00	9,500.00				
TOTAL DEPT 1	224,287.00	0.00	0.00	9,500.00				
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