

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

TABLE OF CONTENTS

AR CONTINUATION COVERAGE OVERVIEW	2
DICT=FOAR*000" (A/R Debtor ID Code)	3
RDTR=*123456789 (AR DEBTOR UPDATE)	4
RRCC=C123456789YR	7
RINV - Debtor Invoice	11
RINV- Invoice Template	15
RPAY - Post Accounts Receivable Payment	16
DTRD/ DTRN- Accounts receivable debtor file inquiry and transfer program	18
DYNM - Accounts receivable debtor alphabetic index	22
AR09 - Select fringe benefit vendor warrants data from the accounts receivable system continuation coverage file	23
AR10- Accounts receivable Invoices Issued	28
AR12- Accounts receivable Ageing Report	30
AR19-01 & 02- Accounts Receivable Invoices Accrued	32
AR20- Accounts Receivable Payments Deposited	35
AR58 - Select and print all accounts receivable debtor records by district	37
AR59 - Select and print accounts receivable debtor records to be deleted	39
AR91 - Print accounts receivable log file by district	41

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

AR CONTINUATION COVERAGE OVERVIEW

Vendor warrants are issued from this screen according to the information supplied. The F/B code will designate which vendor is to be paid and the dollar amount. Cycling of the payment corresponds with the PL09 process.

Step 1) Set up the AR Continuation Coverage code on the district dictionary file.

“DICT=FOAR*000” (A/R DEBTOR ID CODE)

Step 2) Set up the debtor “RDTR” transaction on the accounts receivable file.

RDTR=*123456789 (AR DEBTOR UPDATE)

Step 3) Set up the “RRCC” transaction for continuation coverage to the vendor on behalf of the debtor (takes the place of the DPFU screen in paying vendor). Cycling of the payment corresponds with the PL09 process.

RRCC=C123456789YR

Step 4) Set up the “RINV” transaction to invoice debtor for continuation coverage.

RINV=I To add a new invoice where the invoice number is automatically assigned by the system

RINV=T To add a new Template numbers where the district assigns template numbers. They are not automatically assigned by the system.

Step 5) To record payments received from the vendor use the RPAY screen.

RPAY=FYINVNO (6 DIGIT INVOICE NUMBER)
RPAY=FYDEBTORNO (9 DIGIT DEBTOR ID #)

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

DICT=FOAR

Purpose: To set up the AR CONTINUATION COVERAGE code on the district dictionary file.

- A. Enter the command "DICT=FOAR*000" to bring up the dictionary unformatted screen to "ADD" the new AR code to the dictionary file.
* = the assigned code.
- B. In the description field type the name of the new AR code and hit enter.
You will get a message "UPDATE COMPLETED".

```
vse_esaTST - RLIMBA Mainframe Display
File Edit View Connection Transfer Options Tools Help
DICT=FOARA000                                SCHOOL DIST
                                ACCOUNTS RECEIVABLE DEBTOR ID CD
                                00000000001111111111222222222233333333
ACT CODE 123456789012345678901234567890123456
ADD A000
CHG B000 BANK BAG DEPOSIT
CHG C000 CONTINUATION COVERAGE
CHG F000 FOOD SERVICE
CHG F100 FOOD SERVICE DEPARTMENT
CHG L000 LEAVE OF ABSENCE
CHG M000 MISCELLANEOUS
CHG M100 ANGELA INZERILLO
CHG O000 ON LEAVE (OVER CAP)
CHG R000 RETIREES (OVER CAP)
CHG W000 MAINTAINENCE DEPT WORK ORDERS
Ready Running APL NUMPLD DVR CAP NUM W 5,11 2:49:53 PM
```

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

RDTR

ACCOUNTS RECEIVABLE DEBTOR FILE UPDATE PROGRAM

Purpose: To set up the AR CONTINUATION COVERAGE Debtor number on the Debtor file; RDTR is used to display, add, and change “DEBTORS” on the accounts receivable system.

The screenshot shows a mainframe display window titled "vse_esatST - RJMBA Mainframe Display". The window contains the following text:

```
RDTR=C 123456789          A/R DEBTOR UPDATE          ANU          03/03/2006
```

NAME :	_____	BILLING CYCLE:	__
ADDR1:	_____	DELETE FLAG:	_
ADDR2:	_____	ACCOUNT TYPE:	CONTINUATION C
CITY :	_____	REC ADD DATE:	03/03/2006
STATE:	CA	LAST CHG DATE:	
	ZIP: _____	LAST TRAN DATE:	
TELEPHONE #:	925 _____		
CONTACT PERSON:	_____		
ALPHA SORT:	_____		

At the bottom of the window, there is a status bar with the following information: Ready, Running, APR, NUMFLD, OVR, ICAP, NUM, W, 5,9, 3:33:32 PM.

RDTR=*123456789
| 9 DIGIT DEBTOR ID #
AR CODE

NOTE: The 10 character number *123456789 is called the “Debtor number” while the 9 digit number 123456789 is called the “Debtor ID number”.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

RDTR DATA:

TO ADD A RECORD:

If the AR Debtor ID # entered does not exist on the file, a fill-in-the-blanks screen will be returned. Type debtor data onto the screen and press enter to add a new debtor to the file. A "RECORD ADDED" message will appear after the enter key is hit. Mandatory fields are shown with an '*' in the field definitions section at the end of this documentation.

TO CHANGE A RECORD:

If the AR Debtor ID # entered does exist on the file, the record is displayed on the screen. Changes can then be made to the record, and press enter to return the changed record to the file. An 'UPDATE COMPLETE' message will appear after the enter key is hit.

TO DELETE A RECORD:

To delete a record, put a 'D' in the delete flag and the record will be deleted by a program which runs at fiscal year end.

RDTR FIELD DEFINITIONS:

NAME *	The 30 character name of the debtor
ADDR1 *	Address first line
ADDR2	Address second line
CITY *	City
STATE *	State
ZIP *	Zip code
TELEPHONE #	Telephone number with area code first
CONTACT PERSON	Name of debtor's contact person, if needed
ALPHA SORT	The name the debtor is sorted under for reports Notes: if the alpha sort field is left blank, the name field is moved to it. The account type, REC add date, 1st chg date, and LST TRAN date are completed by the computer, and no data can be entered in these fields.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

BILLING CYCLE	Future use
DELETE FLAG	Blank means record is active; "D" means to be deleted
ACCOUNT TYPE	The AR code description name
REC ADD DATE	Date the record was first added to the file
LAST CHG DATE	The last time the record was changed by 'RDTR' TRAN.
LAST TRAN DATE	The date the record was processed by report programs

RDTR ERRORS:

- 1 - AR code: the AR code entered with the transaction 'RDTR' must be on the dictionary.
- 2 - Debtor ID #: the debtor ID # entered with 'RDTR' must be a number.
- 3 - Name: a name must be entered, and the first character must be a letter.
- 4 - Addr1:
Addr2: At least one of the two address lines must be filled in.
- 5 - Delete flag: must be a Space, 'D' or '_ '.
- 6 - City: must be completed
- 7 - State: must be completed
- 8 - Zip: the 5 character zip code must be completed and must be a number. if the additional 4 character zip code is completed, it also must be a number.
- 9 - Telephone #: if completed, all fields must be a number.
- 10 - Alpha sort: if completed, the first character must be a letter.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

RRCC

Purpose: To create a continuation coverage record for the Debtor;

- A. Enter the command "RRCC=C123456789" where "C" is the AR code, "123456789" is the Debtor ID #, and "YR" is the current budget year on the dictionary file.
- B. The "RRCC" fill in the blanks screen will appear. Type in the appropriate information for the continuation coverage record and hit the enter key to add the record for the debtor to the continuation coverage file.
- C. AR fringe benefit vendor warrants will be paid for the debtor from the information entered on the RRCC screen.

RRCC=C00000001106 A/R CONTINUATION COVERAGE ANU 09/07/2005

ACTION: A ACCTG/COBRA TEST VENDOR

VEND WARR...: --- START DATE STOP DATE COMMENT: ---
ELIGIBILITY: ---
BILLING...: ---
CHG OVR HD.: ---
BIRTH DATE: ---
REASON CD.: ---
CLASS CODE.: ---

F/B CD	EMPEE AMOUNT	REFERENCE	DESCRIPTION
--	0000.00+	-----	-----
--	0000.00+	-----	-----
--	0000.00+	-----	-----
--	0000.00+	-----	-----
--	0000.00+	-----	-----
--	0000.00+	-----	-----

ENTER: RRCC=C123456789YR

| | |
| | YR = FISCAL YEAR
| 9 DIGIT DEBTOR ID #
AR CODE

Use the RDTR screen to display, add, change and delete A/R continuation coverage records for benefits.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

RRCC DATA:

TO ADD A RECORD:

If the AR debtor ID # entered does not exist on the continuation coverage file, a fill-in-the-blanks screen will be displayed.

Type continuation coverage data on the screen and press enter. A 'RECORD ADDED' message will appear when all data has passed the edits.

NOTE: Mandatory fields are shown below with an '*' in the field definitions section.

TO CHG A RECORD:

If the AR debtor ID # entered has a record on the continuation coverage file, the record is displayed on the screen and 'C' is displayed in the action field (for 'CHANGE'). Make your changes to the screen and press enter- an 'UPDATE COMPLETE' message will appear after the changes have passed all edits.

NOTE: To delete a Fringe Benefit code from the record, type over the FB code with '**' or 2 spaces.

TO DELETE A RECORD WHEN THE RECORD IS DISPLAYED ON THE SCREEN:

Put a 'D' in the action field and press enter. A 'DELETE COMPLETE' message will then appear

FIELD DEFINITIONS:

*ACTION

TYPE OF ACTION (A=ADD, C=CHANGE,
D=DELETE)

VEND WARR START DATE

MMDDYYYY= start date for debtor FB vendor warrant

VEND WARR STOP DATE

MMDDYYYY= stop date for debtor FB vendor warrant

COMMENT

COMMENT FIELD= Free form - Not required.

ELIGIBILITY START DATE

MMDDYYYY= date person becomes eligible for continuation coverage

ELIGIBILITY STOP DATE

MMDDYYYY date continuation coverage eligibility ends.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

BILLING START DATE	MMDDYYYY= FUTURE USE
BILLING STOP DATE	MMDDYYYY = FUTURE USE
*CHG OVR HD	*Charge for overhead cost - Y (yes) or N (no)
BIRTH DATE	MMDDYYYY= Debtor date of birth
REASON CD	Job termination reason code from dictionary
CLASS CD	Job classification code from dictionary
F/B CD	The 2 character alpha fringe benefit code must be on the dictionary file
EMPLEE AMOUNT	Amount employee is paying for coverage- if you leave this amount blank it will pick up the total premium amount in the "02" record of the F/B
REFERENCE	A reference or comment field- Free form- Not required
DESCRIPTION	The description of the FB code coverage- populated from the dictionary

SPECIAL NOTES:

- A - If a vendor warrant start date is entered with no stop date the AR09 program will issue vendor warrants until a stop date is entered.
- B - Only health and welfare fringe benefit codes are valid for this system (except 'WC'). Don't use TSA, tax or retirement F/B codes (i.e. 30, @T, *I)
- C - When a fringe benefit code is typed in and the employee amount is left zero, the employer amount is automatically taken from the fringe benefit code '02' record on the dictionary file, displayed on the screen and added to the record on the file.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

ERRORS:

- 1 - ARCODE: The AR code entered with the transaction 'RRCC' must be in the dictionary.
- 2 - Debtor ID #: The debtor ID # entered with 'RRCC' must be on the debtor file.
- 3 - Year: The year entered with 'RRCC' must be valid.
- 4 - Action: Action must be 'A' or 'C' or 'D'.
- 5 - VEND WARR: The start and stop dates must be valid if entered; the stop date can be blank; and the stop date if entered must be greater than the start date.
- 6 - Eligibility: The start and stop dates must be valid if entered.
- 7 - Billing: The start and stop dates must be valid if entered.
- 8 - CHG OVR HD: Must be a 'Y' or 'N'.
- 9 - Birth date: The birth date must be valid, if entered.
- 10 - Reason code: If entered, must be a valid termination code on the dictionary file.
- 11 - Class code: If entered, must be a valid job classification code on the dictionary file.
- 12 - F/B CD:
 - a) The code cannot be 'WC' or have a non-alphabetic first character;
 - b) The code must be in the dictionary file.
- 13 - EMPEE amount:
 - a) The amount must be valid – it must be numbers, it must have a decimal point in the correct place, and it must have a sign (+ or -).
 - b) If an F/B CD is entered and the EMPEE amount is left zero, the F/B CD must have a valid '02' dictionary record, and the '02' record "CODE" must be an 'F' (meaning the '02' record amount/percent field is a fringe benefit amount), and the F/B CD '09' record must exist, and the '09' record "BENEFIT TYPE" must not be 'P', 'F', or 'C' (a '125' plan).

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

<u>FIELD</u>	<u>DATA</u>
DEBTOR #	Must be on the Debtor File Cannot be changed (if you have an update complete message you have to delete the entire invoice and re-key with the correct debtor#)
* INVOICE #	Assigned by the system. Cannot be changed.
* INV TOT	This field will accumulate amounts from all lines with account numbers. If more than one page to an invoice, the total will continue to the next page.
DEL	Enter a 'D' if the invoice is to be deleted. An invoice <u>CANNOT</u> be deleted after it has been issued
* ENTER DATE	Date invoice entered.
* DEBTOR NAME AND ADDRESS	On an add, debtor name and address will appear automatically after the 'ENTER' key has been press
RUN DATE	Enter the date the invoice should be issued. After the invoice has been printed, this field will return to 00/00/0000.
* LAST RUN DT	The Invoice Print Program (AR00) will enter the date the invoice is issued.
INV DATE	If a different date from the run date is to print on the invoice as the issue date, enter it here. If this field is left blank, the system will use the run date for date issued. This date does not reset to 00/00/0000 by the Invoice Print Program (AR00).
* SYS ISS DT	This field will always show the first date the invoice was printed.
MSG	The message code put in this field will be validated against the dictionary (DICT=ARMSXX00). The message may be up to five lines of 36 characters each. This message will print on the invoice.
DUE	Enter due message code. The message and code are set up on the dictionary using DICT = ARDUX00. These messages print on the invoice.
NOTICE	Enter a 'Y' and the number if this is a reminder. The message 'PAST DUE NOTICE (#__)' and the notice number entered will print on the invoice. Once the number is entered, it will remain to indicate which notice is next. The system will replace the 'Y' with an 'I' (Issued) after invoice prints.
REISS	Enter a 'Y' if it is necessary to re-issue the original invoice. If payments have been made against this invoice number, they will not appear on the re-issued invoice. The system will reset the 'Y' to space when the invoice prints.
ACCRUE	This field defaults to 'Y'. If the invoice is not to be accrued at year-end, blank out the field.
ATTN:	Enter up to 20 characters. This field will print only on the invoice.
*System Generated Data	

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

INVOICE BODY:

- A 'A' (add) will appear in front of all blank lines. 'C' (change) will appear before all lines containing data. 'D' (delete) can be entered over a 'C' to delete an entire line.
- LN A line number must be entered. These numbers represent the sequence in which the lines will appear on the invoice.
- DESCRIPTION Enter description. If you want a blank line, space out underlines.
- ACCOUNT NUMBER Enter 25 digit account number
- AMOUNT Enter amount associated to the account number. An amount must be entered on any line where there is an account number. However, an amount may be entered on a line where there is no account number. If there is not account number, the amount will not be included in the invoice total.
- * PD A 'Y' will appear next to any line to which a payment has been applied.

*System Generated Data

After an invoice has been issued, only the DESCRIPTION and ACCOUNT NUMBER fields can be changed and no lines can be deleted. **NO** changes can be made to an invoice that has had a payment except to add correction lines.

ERRORS: INVALID INVOICE NUMBER
INVOICE DELETED
RUN DATE NOT VALID
INVALID MSG CODE
ACCOUNT NUMBER MUST HAVE AN AMOUNT

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

RINV

INVOICE TEMPLATE

Purpose: To create a template from which invoices will be issued on a periodic basis.

ENTER: **RINV = TFYTMPNMB**

T = Template

FY = Fiscal Year

TMPNMB = Template numbers - six digits. The district assigns template numbers. They are not automatically assigned by the system.

The screenshot shows a mainframe window titled "vse_esaTST - RUMBA Mainframe Display". The window contains the following text:

```
RINV=T12345678          A/R INVOICE SCREEN          SWU          08/08/2006

DEBTOR#: -----      INVOICE#:  T12345678  INV TOT:          0.00      DEL _
ENTER DATE: 08/08/2006
RUN DATE:  00 00 0000  LAST RUN DT: 00/00/0000
INV DATE:  00 00 0000  SYS ISS DT: 00/00/0000
MSG  DUE  NOTICE  REISS  CYCLE  ACCRUE
--  --  --  --  --  --  --  --  --  --  --
A  LN  DESCRIPTION  ACCOUNT NUMBER  AMOUNT  PD
A 000  -----
A 000  -----
A 000  -----
A 000  -----
A 000  -----
A 000  -----
A 000  -----
A 000  -----
A 000  -----
A 000  -----
A 000  -----
A 000  -----
```

If the template number entered does not exist, an add screen will appear. This screen looks like, and is completed the same as, the regular invoice screen with the exception of the following:

- 1) **CYCLE FIELD:** If one of the cycle codes is entered in this field, invoices will be issued automatically. This field **DOES NOT** print on the invoice. (See section on Cycle Codes)
- 2) If the template is meant to create an invoice at a time other than the cycle, enter the issue date in the RUN DATE field.
- 3) The next sequential invoice number will be assigned to the invoice created by the template.

Templates should be used in cases where periodic invoicing would involve amount changes, i.e. invoicing Food Service for salary and benefits on a monthly basis. Templates may also be used for periodic invoicing where the invoice remains unchanged, i.e. monthly transportation charges to parents.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

RPAY

ACCOUNTS RECEIVABLE PAYMENT

Purpose: To record payments made against an invoice, enter **RPAY=FYINVNMB**:

FY = Fiscal Year
INVNMB = Invoice Number
OR
RPAY = DEBTORNMB

The debtor number and name will appear automatically at the top of the screen.

```
vse_esaTST - RUMBA Mainframe Display
File Edit View Connection Transfer Options Tools Help
RPAY=07000001          A/R PAYMENT SCREEN          09/25/2006
END OF INVOICE  -- TO TRANSFER, TAB THEN PF6=RSUM, PF7=RINV, PF9=RVUE
1000011030          SCHOOL DISTRICT
INVOICE  LN SQ IS/DP DATE ACCOUNT / DESCRIPTION          AMOUNT  DEPOSIT
07000001 003  06/22/2006 0100005001000086500000150          1.00
          01          ----- TD 000000
```

Post your payment and issue a temporary deposit number.

```
vse_esaTST - RUMBA Mainframe Display
File Edit View Connection Transfer Options Tools Help
RPAY=07000001          A/R PAYMENT SCREEN          09/25/2006
END OF INVOICE  -- TO TRANSFER, TAB THEN PF6=RSUM, PF7=RINV, PF9=RVUE
1000011030          SCHOOL DISTRICT
INVOICE  LN SQ IS/DP DATE ACCOUNT / DESCRIPTION          AMOUNT  DEPOSIT
07000001 003  06/22/2006 0100005001000086500000150          1.00
          01          0100005001000086500000150_____ TD 070925
```

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

<u>FIELD</u>	<u>DATA</u>
* INVOICE	Invoice Number
* LN	Line number from invoice
* SQ	Sequence number - system generated
* IS/DP/DT	Issue date of invoice or deposit date Temporary Deposits (TD) show with 00/00/00 in the date
* ACCOUNT	Account number from invoice
DESCRIPTION	Any description entered on this line is strictly for the Accounts Receivable system and will NOT transfer to Finance. (Finance transaction description will be indicated as 'AR20DEPOSIT')
AMOUNT	Enter the amount of the payment. If the payment amount is the same as the invoice line amount, enter and '=' sign.
DEPOSIT	Enter temporary deposit number. (See section 'Stepping Through the Accounts Receivable Process' for discussion of this number.)

* **System Generated**

<u>PF KEY</u>	<u>SCREEN</u>
PF6	RSUM
PF7	RINV
PF9	RVUE

After the temporary deposit has been posted through the RPST screen, the temporary deposit (TD) number becomes the Auditor's deposit number (DP). The following fields change accordingly.

<u>FIELD</u>	<u>DATA</u>
IS/DP/DT	Auditor's Deposit Date
DEPOSIT	Auditor's deposit number (will be preceded with DP instead of TD) NOTE: TD number changed by batch job AR20 (Post Accounts Receivable deposits to finance)

ERRORS: A message will appear if an incorrect invoice number is used in the sign-on line.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

DTRD OR DTRN

ACCOUNTS RECEIVABLE DEBTOR FILE INQUIRY AND TRANSFER PROGRAM

Purpose: To display debtor records, and to transfer to other Debtor screens

DTRD=C6		6		A/R DEBTOR NUMBER INDEX		03/06/2006	
CONTINUATION COVERAGE							
DEBTOR ID	SORT KEY	NAME		NAME		STATUS	
01	5	1	DEMA	DEMA	DEMA	ACT	
02	5	5	JAMES L	JAMES	JAMES	ACT	
03	5	9	JUDITH	JUDITH	JUDITH	ACT	
04	5	8	PAUL	PAUL	PAUL	ACT	
05	5	8	ANDERSON	ANDERSON	ANDERSON	ACT	
06	5	7	ROSS	ROSS	ROSS	ACT	
07	6	3	EDWARD R	EDWARD R	EDWARD R	ACT	
08	6	2	SARAH	SARAH	SARAH	ACT	
09	6	3	MARTINEZ	MARTINEZ	MARTINEZ	ACT	
10	6	4	KIMBAL	KIMBAL	KIMBAL	ACT	

ENTER: DTRD=*123456789 (BY DEBTOR ID #)
 | |
 | | 9 DIGIT DEBTOR ID #
 | | ARCODE

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

DEBTOR ID	SORT KEY	NAME	STATUS
01	4 7	HERMAN HERMAN	ACT
02	5 6	HERNANDEZ HERNANDEZ	ACT
03	4 4	JOHN F JOHN F	ACT
04	5 1	JERRY JERRY	ACT
05	5 9	JUDITH JUDITH	ACT
06	5 5	JONES JONES	ACT
07	4 6	CLAIRE CLAIRE	ACT
08	6 0	CHRISTOPHER CHRISTOPHER	ACT
09	4 3	JOHN JOHN	ACT
10	5 4	LILLIAN LILLIAN	ACT

OR FOR DTRN (LIST BY DEBTOR NAME):

```

DTRN=CHERM
  |  |
  |  | ANY PORTION OF DEBTOR NAME
  |  |
  |  | ARCODE
  
```

DTRD AND DTRN DATA:

DISPLAY The DTRD and DTRN transactions display the same screen information, but the difference is that DTRD displays debtor records in debtor id # order and DTRN displays records in alpha sort key order.

DTRD For DTRD, up to ten records will be displayed in numeric order starting with the debtor id # entered. All records will have the same AR code. If no records exist for the AR code, a message will be displayed 'NO RECORDS FOR DIST/ARCODE.' if more than ten records exist, to see the next records hit the enter key again - the next ten records will be displayed.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

DTRN For DTRN, up to ten records will be displayed in alphabetic order of name starting with the name entered. All records will have the same AR code. If no records exist for the AR code, a message will be displayed 'NO RECORDS FOR DIST/AR CODE.' If more than ten records exist, to see the next records hit the enter key again - the next ten records will be displayed.

TRANSFER: To transfer to another AR screen from DTRN or DTRD, type in: DTRD#01RDTR06 on the top line. '#' Says that this is a transfer. '01' can be any 'line number' displayed on the screen, like '09' or '02'. The line number shows the debtor you want more information on. 'RDTR' is the screen being transferred to (or 'RRCC'). '06' is the fiscal year. After typing this in, hit the enter key to display the screen being transferred to and it will show the data for the debtor on the line chosen. **See screen below.**

	DEBTOR ID	SORT KEY	NAME	STATUS
01	5	8	ROBERT	ACT
02	5	1	W WAYNE	ACT
03	5	8	JOYCE	ACT
04	1	9	KIMBERLY	ACT
05	5	4	WILLIAM	ACT
06	5	3	ELLEN	ACT
07	4	6	WM WILLIAM	ACT
08	3	0	CAROL J	ACT
09	5	1	ANTHONY	ACT
10	5	7	AMELIA	ACT

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

ERRORS:

- ARCODE The AR code entered with the transaction 'DTRD' or 'DTRN' must be on the dictionary.
- DEBTOR ID # The debtor ID # entered with 'DTRD' must be all numbers.
- TRANSFER To transfer properly, the line number can't be greater than the last line number displayed on the screen. Also, you can only transfer to another AR screen, like RDTR or RRCC. And the year must be a number.

FIELD DEFINITIONS:

- DEBTOR ID The 9 character debtor ID #
- SORT KEY The alpha sort key from field from the RDTR screen
- NAME The debtor name
- STATUS 'ACT' for active; 'DEL' - to be deleted later

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

AR09

SELECT FRINGE BENEFIT VENDOR WARRANTS DATA FROM THE ACCOUNTS RECEIVABLE SYSTEM CONTINUATION COVERAGE FILE

Purpose: This program reads the accounts receivable system continuation coverage file and outputs 3 reports and another file. In the preliminary run, it only produces reports. The reports give information about each district's vendor warrants for debtor continuation coverage fringe benefits. The reports are verified for the accuracy of the data and corrections are made. Then the final run is made, and the reports are produced again and the AR fringe benefit vendor warrant transactions are produced. A type '4' (direct payment) transaction is created for each vendor for entry into the finance system.

Functions:

SELECTING

The fringe benefits of a debtor on the continuation coverage file are selected based upon the fringe benefit dictionary file 09 record vendor warrant selection indicator. Fringe benefits with an indicator of 'C' (current month) can be selected or fringe benefits with an indicator of 'E' (prepaid) can be selected or both 'C' and 'E' can be selected. If the indicator is 'C', the continuation coverage record's vendor warrant start and stop dates are compared to the current month date for selection. If the indicator is 'E', the continuation coverage record's vendor warrant start and stop dates are compared to the next month's date for selection.

SORT SEQUENCE

The error report is in error name alphabetical sequence and then debtor id # sequence; the remittance advices (the '02' report) is in vendor # sequence and then alphabetical order by debtor name; the employee amounts receivable report (the '04' report) is in alphabetical debtor name sequence. None.

UPDATING PRINTING

Three reports are produced, the 'EDIT FRINGE BENEFITS' error report, the 'REMITTANCE ADVICE FOR MONTH ENDING' report, and the 'EMPLOYEE AMOUNTS RECEIVABLE' report

REPORT:

'EDIT FRINGE BENEFITS' (MSGAR09-01) error report. The report shows errors of continuation coverage file records which have fringe benefits with information that is bad on the fringe benefit dictionary file. All fields come from the continuation coverage

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

	file (CC) or are written by the program.
DEBTOR ID: NAME:	The 10 character debtor ID. Name or kind of error (usually 'dictionary error').
ERROR MESSAGE:	The 60 character error message showing the fringe benefit in error.
CONTROL BREAKS	None.
PAGE BREAKS:	By district.
REPORT:	'REMITTANCE ADVICE FOR MONTH ENDING' (MSGAR09-02). All fields come from the continuation coverage file (CC) or the debtor file (DB).
NAME:	The debtor name. (DB)
DEBTOR ID:	The 10 character debtor id. (CC)
COVERAGE:	The description of the fringe benefit coverage. Also, the fringe benefit code is shown. (CC)
EMPLOYEE AMT:	The total amount that this debtor is paying to this vendor. (CC)
CONTROL BREAKS:	A total amount is printed showing the amount owed to the vendor by all debtors.
PAGE BREAKS:	A new page is printed for each vendor with the name of the vendor in the page heading. A new page is printed for each district. A total amount is printed for the district showing all of the money owed by all of the district debtors for vendor fringe benefits for the month.
REPORT	'EMPLOYEE AMOUNTS RECEIVABLE' (MSGAR09-04). All fields come from the continuation coverage file (CC) or the debtor file (DB).
NAME	The debtor name. (DB)
DEBTOR ID	The 10 character debtor id. (CC)
COVERAGE	The description of the fringe benefit coverage. (CC)
FB	The fringe benefit code. (CC)
AMOUNT	The amount owed by the debtor for this particular fringe benefit. (CC)
CONTROL BREAKS	A total amount is printed showing the amount owed by the debtor for all fringe benefits.
PAGE BREAKS	By district.
OPTIONS	1. Preliminary or final run. 2. Records are selected as fringe benefit vendor warrant Indicator 'C' (current month) or 'E' (prepaid).
SCHEDULING	Run monthly, at month end

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

PAGE 1

03

SCHOOL DIST
FISCAL YEAR

EDIT FRINGE BENEFITS
ERROR MESSAGE

FACAR09-01-02/19/03

DEBTOR ID	NAME	ERROR MESSAGE
CA	DICTIONARY ERROR	CA DICTIONARY VENDOR NOT ON VENDOR FILE
EA	DICTIONARY ERROR	EA DICTIONARY VENDOR NOT ON VENDOR FILE
EE	DICTIONARY ERROR	EE DICTIONARY VENDOR NOT ON VENDOR FILE
EH	DICTIONARY ERROR	EH DICTIONARY VENDOR NOT ON VENDOR FILE
EV	DICTIONARY ERROR	EV DICTIONARY VENDOR NOT ON VENDOR FILE
HV	DICTIONARY ERROR	HV DICTIONARY VENDOR NOT ON VENDOR FILE
HY	DICTIONARY ERROR	HY DICTIONARY VENDOR NOT ON VENDOR FILE
H1	DICTIONARY ERROR	H1 DICTIONARY VENDOR NOT ON VENDOR FILE
IF	DICTIONARY ERROR	IF DICTIONARY VENDOR NOT ON VENDOR FILE
JA	DICTIONARY ERROR	JA DICTIONARY VENDOR NOT ON VENDOR FILE
JB	DICTIONARY ERROR	JB DICTIONARY VENDOR NOT ON VENDOR FILE
JF	DICTIONARY ERROR	JF NO 02 REC FOR THIS FB THIS MAY BE AN ERROR
JG	DICTIONARY ERROR	JG NO 02 REC FOR THIS FB THIS MAY BE AN ERROR
ZY	DICTIONARY ERROR	ZY DICTIONARY VENDOR NOT ON VENDOR FILE
ZZ	DICTIONARY ERROR	ZZ DICTIONARY VENDOR NOT ON VENDOR FILE

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

PAGE 1

FACAR09-02-02/19/03

SCHOOL DIST

(470660)

SSICCC - VISION

PRELIMINARY REMITTANCE ADVICE FOR MONTH ENDING 03-31-03

NAME	DEBTOR ID	COVERAGE	EMPLOYEE AMT	REFERENCE
MORI	4	VISION PLAN-MANAGEMENT	29.92	EXP 09302003
JAROL	0	VISION COBRA CERTIFICATED	7.13	EXP 12312003
IAN	8	VISION COBRA CERTIFICATED	7.13	EXP 12312003
CHRISTOPHER	8	VISION PLAN-MANAGEMENT	29.92	EXP 09302003
JATHAN	7	VISION PLAN-MANAGEMENT	29.92	EXP 12312003
ACQUELINE	11	VISION COBRA CERTIFICATED	7.13	EXP 12312003
ATHY	5	VISION COBRA CERTIFICATED	7.13	EXP 12312003
GERALD	6	VISION COBRA CERTIFICATED	7.13	EXP 12312003
ELIA	24	VISION COBRA CERTIFICATED	7.13	EXP 12312003
IAN	24	VISION COBRA CERTIFICATED	7.13	EXP 12312003
MARGUERITE	30	VISION COBRA CERTIFICATED	7.13	EXP 12312003
HENRY	78	VISION PLAN-MANAGEMENT	29.92	EXP 09302003
IAN	13	VISION COBRA CERTIFICATED	7.13	EXP 12312003
LISSA	11	VISION COBRA CLASSIFIED	16.04	EXP 08312003
BIE	12	VISION COBRA CLASSIFIED	16.04	EXP 04302004
IAN	19	VISION COBRA CLASSIFIED	16.04	EXP 04302004
ARY	19	VISION COBRA CLASSIFIED	16.04	EXP 04302004
ARY	30	VISION PLAN-MANAGEMENT	29.92	EXP 01312004
CHRISTINA	17	VISION COBRA CERTIFICATED	7.13	EXP 12312003
THOMAS	17	VISION COBRA CERTIFICATED	7.13	EXP 12312003
		SSICCC - VISION	506.07	
		TOTAL		

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

NAME	DEBTOR ID	COVERAGE	FB	AMOUNT
HARLOTTE M.	C5	DENTAL CERT COBRA 2	DG	70.57
				70.57
LORI	C5	DELTA DENTAL MGMT COBRA I D5		91.76
		VISION PLAN-MANAGEMENT V2		29.92
				121.68
, VERNETTA	C4	DENTAL CERT COBRA 2	DG	70.57
				70.57
CAROL	C5	DENTAL CERT COBRA 2	DG	70.57
		VISION COBRA CERTIFICATED V5		7.13
				77.70
, DONNA	C5	DENTAL CERT COBRA 1	DF	30.53
		VISION COBRA CERTIFICATED V5		7.13
				37.66
, CHRISTOPHER	C5K	DELTA DENTAL MGMT COBRA I D4		45.89
		VISION PLAN-MANAGEMENT V2		29.92
				75.81
NATHAN	C5I	DELTA DENTAL MGMT COBRA I D4		45.89
		VISION PLAN-MANAGEMENT V2		29.92
				75.81
JACQUELINE	C5K	DENTAL CERT COBRA 1	DF	30.53
		VISION COBRA CERTIFICATED V5		7.13
				37.66
CATHY	C56	DENTAL CERT COBRA 3	DH	115.48
		VISION COBRA CERTIFICATED V5		7.13
				122.61
, GERALD	C5E	DENTAL CERT COBRA 2	DG	70.57
		VISION COBRA CERTIFICATED V5		7.13
				77.70
DELIA	C4I	DENTAL CERT COBRA 1	DF	30.53
		VISION COBRA CERTIFICATED V5		7.13
				37.66
, LINDA	C5	DENTAL CERT COBRA 2	DG	70.57
		VISION COBRA CERTIFICATED V5		7.13
				77.70
MARGUERITE	C5I	DENTAL CERT COBRA 1	DF	30.53
		VISION COBRA CERTIFICATED V5		7.13
				37.66
BARAJAS	C5I	HEALTH NET COMPOSITE	FB	200.00
				200.00
HENRY	C5A	DELTA DENTAL MGMT COBRA I D6		128.49
		VISION PLAN-MANAGEMENT V2		29.92
				158.41
, LILLIAN	C5I	DENTAL CERT COBRA 2	DG	70.57
		VISION COBRA CERTIFICATED V5		7.13
				77.70
MELISSA	C5E	D DENTAL COBRA I	D7	30.53
		VISION COBRA CLASSIFIED V6		16.04
				46.57

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

AR10

A/R INVOICES ISSUED FOR FISCAL YEAR

Purpose: produce a report of all invoices that have been created for the indicated fiscal year.

SELECTING	Only invoices that have been entered or issued in the fiscal year selected will be printed. Under control of a control card parameter, the fiscal selected will be reported.
SORT SEQUENCE	The report is in sequence by invoice within debtor.
UPDATING	No updating of any files is done in this program
PRINTING	The report is the only output of this program
REPORT	Accounts receivable invoices issued for fiscal year xx.
INVOICE	Invoice number
DEBTOR	Debtor number
NAME	Debtor name
ISSUE DATE	Issue date if issued, otherwise enter date
P	Has this invoice been printed (y or n)
A	Accrual flag
TOTAL INV	Invoice total amount
TOTAL PAY	Total payments against this invoice
BALANCE	Balance due on this invoice

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

PAGE: 5

INVOICE	DEBTOR	NAME	ISSUE DATE	P	A	TOTAL DMV	TOTAL PAY	BALANCE
02000269	H000000014		01/16/02	Y	Y	720.00	720.00	0.00
02000270	H000000014		01/16/02	Y	Y	720.00	720.00	0.00
02000271	H000000014		01/16/02	Y	Y	1,350.00	1,350.00	0.00
02000272	A340000003		01/16/02	Y	Y	51.00	51.00	0.00
02000273	H000000014		01/16/02	Y	Y	240.00	240.00	0.00
02000274	L000000054		01/16/02	M	Y	1,723.46	1,723.46	0.00
02000275	L000000008		01/16/02	M	Y	910.30	910.30	0.00
02000276	L000000059		01/16/02	M	Y	612.61	612.61	0.00
02000277	H000000060		01/17/02	Y	Y	5,124.00	5,124.00	0.00
02000278	A000000003		01/18/02	Y	Y	1,539.92	1,539.92	0.00
02000279	A000000003		01/23/02	Y	Y	406.96	406.96	0.00
02000280	A000000003		01/24/02	Y	Y	87.16	87.16	0.00
02000281	A000000003		01/24/02	Y	Y	210.39	210.39	0.00
02000282	L000000005		01/25/02	Y	Y	500.00	500.00	0.00
02000283	A140000003		01/29/02	Y	Y	71.00	71.00	71,033.99
02000284	H000000051		01/30/02	Y	Y	18,491.57	18,491.57	0.00
02000285	A000000003		01/31/02	Y	Y	289.71	289.71	0.00
02000286	A000000003		01/31/02	Y	Y	373.14	373.14	0.00
02000287	A140000003		01/31/02	Y	Y	294.00	294.00	0.00
02000288	A140000003		01/31/02	Y	Y	70.26	70.26	0.00
02000289	A140000003		01/31/02	Y	Y	66.90	66.90	0.00
02000290	A140000003		01/31/02	Y	Y	190.72	190.72	0.00
02000291	D000000028		01/31/02	Y	Y	147.00	147.00	0.00
02000292	A140000003		01/31/02	Y	Y	131.20	131.20	0.00
02000293	D000000028		02/11/02	Y	Y	67,461.81	67,461.81	0.00
02000294	H000000031		02/13/02	Y	Y	25.63	25.63	0.00
02000295	H000000031		02/06/02	Y	Y	52.49	52.49	0.00
02000296	H000000031		02/07/02	Y	Y	646.42	646.42	0.00
02000297	A1500000030		02/08/02	Y	Y	1,948.75	1,948.75	0.00
02000298	A2000000030		02/08/02	Y	Y	3,925.00	3,925.00	0.00
02000299	A2000000030		02/08/02	Y	Y	111.15	111.15	0.00
02000300	A2000000030		02/11/02	Y	Y	123.97	123.97	0.00
02000301	A0700000030		02/11/02	Y	Y	159.70	159.70	0.00
02000302	A0400000000		02/11/02	Y	Y	744.59	744.59	0.00
02000303	H000000041		02/12/02	M	Y	231.57	231.57	0.00
02000304	P0000000035		02/12/02	M	Y	280.35	280.35	0.00
02000305	P0000000035		02/12/02	M	Y	295.42	295.42	0.00
02000306	P0000000035		02/12/02	M	Y	658.98	658.98	0.00
02000307	P0000000037		02/12/02	M	Y	1,928.24	1,928.24	0.00
02000308	P0000000037		02/12/02	M	Y	786.60	786.60	0.00
02000309	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000310	P0000000037		02/12/02	M	Y	280.35	280.35	0.00
02000311	P0000000037		02/12/02	M	Y	231.57	231.57	0.00
02000312	P0000000037		02/12/02	M	Y	38.67	38.67	0.00
02000313	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000314	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000315	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000316	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000317	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000318	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000319	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000320	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000321	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000322	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000323	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000324	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000325	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000326	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000327	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000328	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000329	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000330	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000331	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000332	P0000000037		02/12/02	M	Y	124.08	124.08	0.00
02000333	P0000000037		02/12/02	M	Y	124.08	124.08	0.00

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

AR12

ACCOUNTS RECEIVABLE AGEING REPORT

Purpose: produce a report of all invoices that have amounts that are 30 days or more past due. This report can be produced in either detail or summary form.

SELECTING	Only invoices that have past due money that is 30 days or more will be printed. Past due is determined by subtracting the system issue date, if present, otherwise, the invoice enter date, from the current date. Under control or a control card parameter, the report will be produced in detail or summary.
SEQUENCE	The report is in sequence by invoice within debtor.
UPDATING	No updating of any files is done in this program.
PRINTING	The report is the only output of this program.
REPORT	Accounts receivable ageing report
DEBTOR NAME	Name of the debtor
DEBTOR #	Debtor number
INVOICE #	Invoice number
LN	Invoice line number
SQ	Sequence number of the payment
ISS DATE	Issue date
ACCOUNT	25 digit account number
DEPOSIT NUMBER	Deposit number, temporary or permanent
INVOICE AMT	Amount of invoice line and total
PAYMENT	Payment amounts and total
BALANCE	Balance due for each invoice line and total
30	Balance due 30 to 59 days old
60	Balance due 60 to 89 days old
90+	Balance due 90 days and older.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

FACILE12 - 05/26/02 - 15:04:49		ACCOUNTS RECEIVABLE AGED REPORT (SUMMARY)				PAGE: 1
DEBITOR NAME	ISS DATE	ACCOUNT / DEBITOR #	INVOICE AMT	PAYMENT	BALANCE	
02000319 00 HDR	02/11/02	P000000570	595.38	0.00	595.38	60 90*
02000324 00 HDR	02/12/02	P000000506	295.62	0.00	295.62	
02000323 00 HDR	02/12/02	P000000509	1,358.50	0.00	1,358.50	
CONTRA COSTA CO OFFICE OF ED		L000000010	1,650.00	1,200.00		450.00
02000344 00 HDR	08/20/01	P000000540	124.08	0.00	124.08	
02000334 00 HDR	02/12/02					
FIRST STREET		L000000007	789.95	0.00		789.95
02000250 00 HDR	06/15/01		709.95	0.00		709.95
02000343 00 HDR	02/11/02		789.95	0.00		789.95
02000350 00 HDR	02/11/02		709.95	0.00		709.95
02000102 00 HDR	03/17/01	R000000011	25.00	0.00		25.00
02000327 00 HDR	02/12/02	P000000548	1,303.80	0.00	1,303.80	
02000296 00 HDR	01/11/02	A070000300	373.34	0.00	373.34	
02000319 00 HDR	02/12/02	P000000544	280.35	0.00	280.35	
02000309 00 HDR	02/12/02	P000000508	786.40	0.00	786.40	
02000340 00 HDR	02/12/02	P000000595	280.35	0.00	280.35	
02000355 00 HDR	04/10/01	P000000545	197.34	0.00		2.66*
02000348 00 HDR	02/11/02		197.34	0.00	197.34	
02000324 00 HDR	02/12/02	P000000544	295.62	0.00	295.62	

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE
COBRA

AR19
A/R YEAREND ACCRUAL

Purpose: A. Provides preliminary and final of the following:

- 1) Detail report of open receivables by invoice number;
- 2) Account summary report of finance transaction for posting by MSGF05. Batch number is always 136 and control number starts at 13690.

B. Removes accrual flag from the accounts receivable file.

C. Invoice amounts are reversed when journaled and offset to account 9161.

SORT SEQUENCE	REPORT MSGAR19-01 - Invoice and line number
	REPORT MSGAR19-02 - Account number
OPTIONS	Preliminary or final capability of printing laser or your printer.
SCHEDULING	Annually
TOTALS	AR19-01 Invoice district AR19-02 Account district

HEADINGS:

AR19-01 A/R Invoices accrued
REPORT
INVOICE NO.
LINE
ACCOUNT NUMBER
AMOUNT

CONTENT
Self explanatory
Self explanatory
Self explanatory
Receivable amount

AR19-02 A/R Accrual journals
REPORT
BATCH NO
REFERENCE
CONTROL NO
LINE
ACCOUNT NUMBER
AMOUNT

CONTENT
Automatically assigned
Automatically assigned
Automatically assigned
Automatically assigned
Self explanatory
Receivable amount

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

FACB13 - 01		SCHOOL DIST		PAGE	0
PRELIMINARY A/R INVOICES ACCRUED FOR FISCAL YEAR 2006				RUN:	05/05/06
				0	21,17,29
INVOICE NO.	LINE	ACCOUNT NUMBER	AMOUNT		
06000604	002	01-0000-0000-0000-8699-400-0-750	2.38		
		** INVOICE TOTAL **	2.38		
06000605	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		
06000606	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		
06000607	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		
06000610	002	01-0000-0000-0000-8699-400-0-750	.64		
		** INVOICE TOTAL **	.64		
06000616	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		
06000628	003	01-0000-0000-0000-8699-400-0-750	.64		
06000628	004	01-0000-0000-0000-8699-400-0-750	.19		
		** INVOICE TOTAL **	.83		
06000630	002	01-0000-0000-0000-8699-400-0-750	2.38		
		** INVOICE TOTAL **	2.38		
06000631	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		
06000632	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		
06000633	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		
06000638	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		
06000644	002	01-0000-0000-0000-8699-400-0-750	.64		
06000644	004	01-0000-0000-0000-8699-400-0-750	.19		
		** INVOICE TOTAL **	.83		
06000651	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		
06000657	003	01-0000-0000-0000-8699-400-0-750	.64		
06000657	004	01-0000-0000-0000-8699-400-0-750	.19		
		** INVOICE TOTAL **	.83		
06000668	002	01-0000-0000-0000-8699-400-0-750	2.38		
		** INVOICE TOTAL **	2.38		
06000669	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		
06000670	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		
06000671	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		
06000674	002	01-0000-0000-0000-8699-400-0-750	.64		
		** INVOICE TOTAL **	.64		
06000680	002	01-0000-0000-0000-8699-400-0-750	1.45		
		** INVOICE TOTAL **	1.45		

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

TABLE - 12	SCHOOL YEAR	PAGE - 1
PRELIMINARY A/R ACCOUNT NUMBERS FOR FISCAL YEAR 2006		
BATCH NO: 124		09/20/06
CONTROL NO: 124E		09/20/06
001	01-0000-1000-0000-0000-0000-0-100	200,0000
	14 ACCOUNT TOTAL	200,0000
	** BIRTHDAY TOTAL **	200,0000

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

AR20

A/R PAYMENTS DEPOSITED

Purpose: Whenever transaction 'RPST' is performed successfully the following will occur that evening after CICS comes down:

- 1) Produces detail report of payments deposited by auditors deposit number, batch and account;
- 2) Creates a finance transaction for each payment to be posted by MSGF05; and
- 3) Updates accounts receivable file with deposit number and date.

Entries are posted in the month this program is run with the exception of any deposits posted after June with a deposit date prior to July.

Those deposits will be posted in the 13th month.

SORT SEQUENCE	Fiscal year deposit number.
OPTIONS	Capability of printing laser or your printer.
SCHEDULING	Run daily after CICS comes down.
PRINTING	Page breaks: fiscal year and deposit number.
TOTALS	Account Deposit number
HEADINGS	
REPORT	Content
BATCH NO:	Automatically assigned
DEPOSIT NO	As entered on 'RPST'
DATE	Deposited date
ACCOUNT NUMBER	Invoice line account
DEBTOR CODE	Self explanatory
INVOICE NO.	Self explanatory
LINE	Invoice line number
SEQ	Payment sequence number
AMOUNT	Payment amount

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

AR58

SELECT AND PRINT ALL ACCOUNTS RECEIVABLE DEBTOR RECORDS BY DISTRICT

Purpose: This program prints all of the debtor file records for a district. The program prints the 'DEBTOR BOOK' report at the district. The debtor records can be reported in debtor ID # sequence or debtor sort key sequence.

SELECTING	None - all records for a district printed.
SORT SEQUENCE	The debtor records can be reported in debtor ID # sequence or debtor sort key sequence.
UPDATING	None.
PRINTING	Outputs the report 'DEBTOR BOOK' (MSG AR58).

REPORT -

ALL FIELDS COME FROM
THE AR DEBTOR FILE
DEBTOR NO

The 10 character AR debtor ID, usually the AR debtor code first and the 9 Character debtor number

NAME & ADDRESS

2 line address, 1 line for city and state and zip code, and 1 line for phone number.

CONTROL BREAKS

None.

PAGE BREAKS

By district and debtor AR code.

OPTIONS

The report can be selected to be in debtor ID # sequence or debtor sort key sequence

SCHEDULING

Run on request.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

AR59

SELECT AND PRINT ACCOUNTS RECEIVABLE DEBTOR RECORDS TO BE DELETED

Purpose: This program can be executed as a preliminary run or as a final run. In the preliminary run, AR debtor file records are flagged for deletion and a report is printed listing the debtor records flagged for deletion. On the final run, the debtor records flagged for deletion are deleted and the same report is printed showing the records deleted. This is an annual report and will be run at fiscal year end.

SELECTING:	Preliminary - debtor records are flagged for deletion when there has been no activity for the record during the past two years. Final - debtor records that have been flagged for deletion either from the preliminary run or via transaction 'RDTR' are deleted from the file.
SORT SEQUENCE	The report is in debtor ID # sequence.
UPDATING	Preliminary run - moves a 'D' to the AR-DTR-delete-code field for records with no activity in the past two years and updates the records on the file. Final run - deletes debtor records flagged as 'D'.
PRINTING	The program prints a report showing debtor records flagged for deletion. The report is the same for the preliminary run and the final run. For the preliminary run the report is titled 'DEBTORS FLAGGED FOR DELETION' (MSGAR59-01). For the final run, the title is 'DEBTORS DELETED FROM FILE' (MSGAR59-02). The report is in debtor ID # sequence.
REPORT	All fields come from the AR debtor file
DEBTOR NO	The 10 character AR debtor ID#, usually the AR debtor code first and the 9 character debtor #.
NAME & ADDRESS	3 line address.
DATE LAST USED	The last transaction date.
ADD DATE	The date the debtor record was first added to the file
CONTROL BREAKS	On debtor ID # a line is skipped and the next debtor ID is printed
PAGE BREAKS	By district.
OPTIONS	A date is used to select records for deletion. Options are the preliminary run and the final run.
SCHEDULING	Run on request.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

ACCOUNT NUMBER	NAME & ADDRESS	DATE LAST USED	ADD DATE
00000000	NATIONAL UNIVERSITY ATTN: ACCOUNTS PAYABLE 11200 RD. THOMAS FERRY RD. LA JOLLA CA 92037 1001	06/18/1999	06/18/1999
00000001	SEA FINE LAKE LAFAYETTE CA 94549	06/19/2000	12/18/1997
00000002	ALAN'S GOLF'S MARGATELL LAFAYETTE CA 94549	06/13/2000	06/23/1998
00000003	1977 SILVER SPRINGS COURT LAFAYETTE CA 94549	10/28/1999	10/28/1999
00000004	CCC OFFICE OF EDUCATION 77 SANTA BARBARA ROAD PLEASANT HILL CA 94553	11/18/1999	10/28/1999
00000005	ST. DOMINGO MARIANO MARRIO CLUB 107 CALABAZAS VALLEY ROSELAND CA 94568	10/28/1999	10/28/1999
00000006	BURTON VALLEY ELEMENTARY 851 HERRINGWOOD DRIVE LAFAYETTE CA 94549	11/18/1999	11/18/1999
00000007	ALAN'S GOLF'S MARGATELL LAFAYETTE CA 94549	06/19/2000	06/04/1998
00000008	1524 CHAMBERS MAP ARLINGTON CA 94702	06/19/2000	06/19/2000
00000009	LAKEDORA VOLLEYBALL CLUB PMB. 104 1827 W. DOUBLO BLVD LAFAYETTE CA 94549	06/19/2000	06/19/2000
00000010	ADAMS AUTOMOTIVE ONE CALIFERRY STREET HASTINGS CA 94545	06/19/2000	06/19/2000

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

AR91

PRINT ACCOUNTS RECEIVABLE LOG FILE BY DISTRICT

Purpose: This program produces a report of all changes made to the AR system on a daily basis.

SELECTING All AR transactions entered during the day are printed.

SORT SEQUENCE The report will be in order alphabetically by debtor name, and will print a debtor information line showing name, debtor ID #, and AR district. All changes made to that debtor's files will follow and will be listed in order by date and time of entry.

UPDATING None.

PRINTING The report is the only output of this program

REPORT-

ALL FIELDS COME FROM THE AR LOGFILE. "Changes made to continuation coverage file" (MSG AR91)

DATE: Date AR transaction entered

TIME: Time AR transaction entered.

OPR: The 3 character terminal logon ID of the operator or user.

TRAN: The transaction entered.

ACT Action – 'A'=add, 'C'=change, 'D'=delete

FIELD The name of the field on the terminal screen that was changed.

OLD INFORMATION The data in the field before the transaction. For an 'ADD' this field is blank.

NEW INFORMATION The data in the field after the transaction. For a 'DELETE' this field is blank.

CONTROL BREAKS: On debtor ID # an information title line is printed showing debtor name, ID # and district.

PAGE BREAKS: By district.

OPTIONS Reports are printed at the district.

SCHEDULING Run daily.

ACCOUNTS RECEIVABLE CONTINUATION COVERAGE COBRA

PACK91 - 05/22/02		CHANGES MADE TO CONTINUATION COVERAGE FILE		PAGE 1	
DATE	TIME	OPR	TRAR ACT FIELD	OLD INFORMATION	NEW INFORMATION
181001681 00 00			P000000392 8900		
181001681 01 30		CCC	P000000390 8900		PAID IN INVOICE #2375 0178100000000085859000712
05/22/02 13:15:53		CCC	RINV A DESCRIPTION		
05/22/02 13:15:53		CCC	RINV A ACCOUNT NUMBER		
181002266 00 00			P000000390 8900		DELETS BALANCE-PAID ON INV.2375 0178100000000085859000712
181002268 01 10			P000000390 8900		
181002268 01 26		CCC	P000000392 8900		
05/22/02 13:48:33		CCC	RINV A DESCRIPTION		
05/22/02 13:48:33		CCC	RINV A ACCOUNT NUMBER		
181002376 00 00			P000000390 8900		
181002376 00 30		CCC	P000000390 8900		2000/2001 LEGAL COMPLIANCE REVIEW
05/22/02 13:48:54		CCC	RINV C DESCRIPTION		
181002376 01 50		CCC	P000000390 8900		DELETS BALANCE-PAID ON INV.2375 0178100000000085859000712
05/22/02 13:15:53		CCC	RINV A DESCRIPTION		
05/22/02 13:15:53		CCC	RINV A ACCOUNT NUMBER		
182000994 00 00		CCC	P000000310 8900		2002 05 22
05/22/02 08:42:34		CCC	RINV C RUN DATE		
182000994 00 80		CCC	P000000310 8900		CORRECT AMOUNT 019010000000000086859000712
05/22/02 08:42:34		CCC	RINV A DESCRIPTION		
05/22/02 08:42:34		CCC	RINV A ACCOUNT NUMBER		
182001578 00 00		CCC	P000000305 8900		180.00
05/22/02 12:27:23		CCC	RPAY C PAYMENT TOTAL		
182001578 01 30		CCC	P000000305 8900		INV.1578 ALAN MOCK CH#40351 0190100000000085859000722
05/22/02 12:27:23		CCC	RPAY A DESCRIPTION		
05/22/02 12:27:23		CCC	RPAY A ACCOUNT NUMBER		
182001583 00 00		CCC	P000000075 8900		60.00
05/22/02 12:17:59		CCC	RPAY C PAYMENT TOTAL		
182001583 00 80		CCC	P000000075 8900		INV.1583 MT DIABLO #174642 0190100000000086859000703
05/22/02 12:17:59		CCC	RPAY A DESCRIPTION		
05/22/02 12:17:59		CCC	RPAY A ACCOUNT NUMBER		
182001590 00 00		CCC	P000000310 8900		275.00
05/22/02 12:18:14		CCC	RPAY C PAYMENT TOTAL		
182001590 00 50		CCC	P000000310 8900		INV.1590 MT DIABLO #174642 0190100000000086859000713
05/22/02 12:18:14		CCC	RPAY A DESCRIPTION		
05/22/02 12:18:14		CCC	RPAY A ACCOUNT NUMBER		
182001612 00 00		CCC	T000000004 8900		1476.74
05/22/02 12:17:28		CCC	RPAY C PAYMENT TOTAL		
182001612 00 30		CCC	T000000004 8900		INV.1612 OAKLEY #322900 0172400000000086775003184
05/22/02 12:17:28		CCC	RPAY A DESCRIPTION		
05/22/02 12:17:28		CCC	RPAY A ACCOUNT NUMBER		
182001683 00 00		CCC	P000000050 8900		120.00
05/22/02 12:18:41		CCC	RPAY C PAYMENT TOTAL		