



ADDENDUM No. 1

February 24, 2011

REQUEST FOR QUALIFICATIONS PROJECT INSPECTION SERVICES

D-611 Student Services, Culinary Arts, Food Services, and Commons Project
Diablo Valley College – 321 Golf Club Rd., Pleasant Hill, CA 94523

This Addendum No. 1 shall modify the requirements of the original RFQ and shall form part of the original contract documents. Failure to acknowledge changes, clarification, modifications, and use of District suggested forms may deem your submittal as non-responsive to the requirements and therefore not eligible for contract award.

Please note:

- Last day for RFI Monday, February 28, 2010 at 4:00pm
 - Last day for issuing addendum March 1, 2010
- 1) Exhibit D – RECENT CONSTRUCTION PROJECTS COMPLETED form is added to be used for Exhibit “B”, Section 4, 5, 6 requirement;
 - 2) RFQ Section 3.6 – Add the following requirement: “A separate sheet for Additional Insured Endorsement shall be attached to the Insurance Certificates for General Liability, Automobile Liability, and Professional Liability.”
 - 3) RFQ Section 4.3 – Remove Points (numerical scoring) for Section A, B, C, D, E. The District’s Evaluation Committee shall use a different approach to determine ranking for each category.
 - 4) RFQ Section 5.5 – Remove the following sentence: “It is the practice of the District not to consider late submissions unless it is determined that a selection cannot be made from among the submittals received on time.”
 - 5) RFQ Section 5.6 – Remove entire paragraph, change to: “if it becomes necessary for the District to revise any part of this RFQ, a written Addendum shall be posted at the District Website link: <http://www.4cd.edu/webapps/bids> . The District is not responsible for any Addendum not received by the proposer.
 - 6) RFQ Section 6.7 – Submit questions in writing through electronic mail.
 - 7) RFQ Part 6 – Add the following Sections:
6.9 Withdrawal of RFQ
The proposers may withdraw its RFQ by submitting a written request signed by the proposer’s authorized representative, prior to the time and date specified for proposal submission. A withdrawal or modification offered in any other manner will not be accepted.

6.10 Right of Cancellation

The District reserves the right to cancel this RFQ at any time prior to contract award without obligation in any manner for proposal preparation, interview, fee negotiation or other marketing costs associated with this RFQ. The District may reject any or all submittals and may waive any immaterial deviation from the RFQ. The District's waiver of an immaterial defect shall in no way modify the RFQ documents or excuse the proposer from compliance with other provisions of the RFQ.

6.11 Disposition of Submittals

Submittals become the property of the District and may be returned only at the District's option and at the proposer's expense. Information, excluding proposer's financial information, contained therein shall become public documents subject to the Public Records Act

6.12 Non Discrimination

The District does not discriminate on the basis of race, color, national origin, ancestry, sex, age, religion, marital status, disability or sexual orientation in any of its policies, procedures or practices.

6.13 Evaluation of Statements of Qualifications

The District's evaluation is solely for the purpose of determining which firms are deemed best qualified. Statements of Qualification will be reviewed and a determination made by the District based upon the submitted information and any other information available to the District. The District may request a firm to submit additional information pertinent to the submittal. The District also reserves the right to investigate other available sources in addition to any documents or information submitted by the firm. If the firm disagrees with the determination regarding their status, a written request for hearing is required within 7 calendar days from the date of receipt of notice from the District. Written requests are to be submitted to Jovan Esprit at the address listed herein.

6.14 Restrictions on Lobbying and Contacts

From the period beginning on the date of the issuance of this RFQ and ending on the date of the award of the contract, no person, or entity submitting in response to this RFQ, nor any officer, employee, representative, agent, or consultant representing such a person or entity shall contact through any means or engage in any discussion regarding this RFQ, the evaluation or selection process/or the award of the contract with any member of the District, Board of Trustees, selection members, or any member of the Citizens' Oversight Committee. Any such contact shall be grounds for the disqualification of the proposer.

END OF ADDENDUM No. 1

**Exhibit-D
ADDENDUM -1**

RECENT CONSTRUCTION PROJECTS COMPLETED

Project Inspector or Firm shall use this form to provide details on project requested. Names, references, must be current and verifiable. You may copy & use this form to provide details on five projects that you have been completed in the State of California.

1. Project Name: _____
2. Project Location: _____
3. Owner Name & Contact Information: _____
(Verify Current Phone Number)
4. Architect or Engineer: _____
5. Architect or Engineer Contact: _____
(Name and Current Phone Number)
6. DSA Field Engineer: _____
(Name and Phone Number)
7. Description of Project: _____
(Type of Construction, Sq. Ft., etc.)
8. Scope of Work Performed: _____
(Full Time or Part Time, Including Scope of performed as Project Inspector with Timeline)
9. Project Construction Contract Award Value \$ _____
10. Project Completion Date: _____

I, the undersigned, certify and declare that I have and provided all the above answers to this RFQ and know their contents. The matters stated in the questionnaire answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California, that the above is correct.

(Printed Name)

(Signature)

Dated: _____