

PRE-BID MEETING & JOB WALK AGENDA

Date / Time: January 5, 2012 at 2:00pm

PAGE 1 OF 2

Project Number / Name: C-617 Telecommunication Cabling Upgrade
Campus / Location: Contra Costa College/ Fireside Room (In the Student Activities Bldg.)

JST
1.05.12

BID SCHEDULE:

Deadline for RFI	January 6, 2012 (Friday) at 2:00pm
Issue Addendum/a Architect	January 9, 2012 (Monday) TBP Architects Gary Frye and Stan Stadleman P: 925-246-6419 x 226 Email: gfrye@tbparchitecture.com
Bid Opening	January 12, 2012 (Thursday) @ 2:00 PM
Location:	Lobby, 500 Court St, Martinez, CA 94553
Board Approval	January 25, 2012
Pre – Construction	TBD
Location:	TBD by Project Manager
Notice to Proceed	TBD
Construction Period	# 120 calendar Days
Liquidated Damages	\$ 1500 per calendar days delayed

BID OPENING:

- Bids must be received at the Contra Costa Community College District Office, 500 Court St, Martinez, CA prior to 2:00 PM.
- All bids will be time clocked-in at the reception counter of the Office lobby.
- Any bid received after the bid opening time will be rejected.
- Announcement will be made at the two-minute mark prior to deadline.

ESTIMATED CONSTRUCTION COST: \$800,000.00

Prevailing Wage project and Certified Payroll must be submitted by the General Contractor and all Subcontractors on the project and received by the District, Attention: Contracts Manager – Purchasing.

PLANS & SPECIFICATIONS

- Available at www.4cd.net (Notice Inviting Bids, Instructions to Bidders, Addenda, Sign In Sheet)
- Plans & specifications are available at BPS Plan well website.
- You may view the Plans and Specifications by appointment only at the CCCC District Office.
- Please contact the Project Manager

BID PACKAGE:

- Bid Form
- Site Visit Certification Required
- Bid Security 10% of Bid (Bid Bond / Cashier's Check)
- Acknowledgement of Addenda on Bid Form
- Non-Collusion Affidavit
- Bidder's Qualifications
- Designation of Sub-Contractors which exceed 1 1/2%
- Authorized signature of Bid – Bid amount will remain valid for 90 days following acceptance.

BONDS:

- Payment Bond is 50% of Contract amount;
- Performance Bond is 100% of Contract Amount;
- Submit within 10 days after Contract Award

MEETING DISCUSSION ITEMS (Project Manager / Construction Manager / A / E):

1. Project background, site map and site conditions
2. Identification of special issues and working conditions
3. Proposed project timeline: calendar days - TBD
4. Clarification and question response procedures
5. Addendum status
6. Plan holders of record
7. Questions, response and observation of those in attendance

PAGE 2 OF 2

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